

**AGENDA FOR MEETING TO BE HELD ON 03:00 PM ON 12/04/21**

1. MDS First year

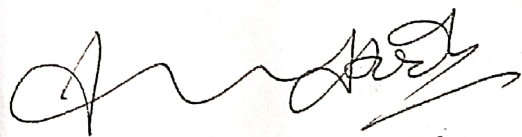
- Progress report regarding Projects, Class Test, Thesis, Seminars, Journal Clubs.
- Peripheral Duty if any

2. MDS Second Year

- Progress report regarding Projects, Class Test, Seminars, Journal Clubs.
- Thesis submission last date 30<sup>th</sup> June, 2021

3. MDS Third Year

- All parameters as per DCI should be completed before the candidate appears in University Examination
- Progress report regarding Projects, Class Test, Seminars, Journal Clubs.
- Library Thesis submission
- Conferences attended and publications
- Logbooks in all respect should be completed and it is the responsibility of Head of Department to give certification regarding the same.



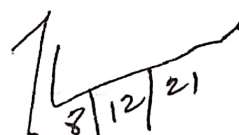
**Dr. S.P.S. Sodhi**  
Principal

**Daamash Institute of Research  
& Dental Sciences, FARUKHOTA**

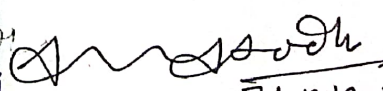
## Minutes of Head of Dept. meeting held on 7/12/2021 at Principal Office

Timing : 2;30 pm to 3:30 pm

1. Dr SPS Sodhi Principal convened the meeting . Dr Sodhi urged all Head of Departments to make sure that Dept Faculty stays busy with teaching assignment/ Clinical demonstration/ Patients during college working hours. Dept heads to make sure that no faculty member is doing any sort of work not related to college.
2. Dr Sodhi also urged all faculty members to help college regarding first year BDS admissions . All faculty members were requested to contact coaching centers in their respective areas and provide leads to admission cell.
3. Dr Sodhi asked various Head of Depts to put forward their suggestions concerning patient number / revenue.
4. Dr Sudhir Munjal informed about planned ortho camps at DPS Faridkot and Kotakapura. He proposed treatment charges of 12000 for such cases. Principal sir assured him of putting it forward to management.
5. Dr Thippeswamy was instructed to have a mass contact program regarding Biopsy services offered at Dept of Oral Pathology @ 250/- . Dr Sodhi also suggested him to set up dental education groups and share some informative dental information on such groups. It was also resolved to have sample collected from clinics / hospitals .
6. Dr Nitin Khullar proposed to have one monthly camp every month for perio diseases . Principal sir instructed him to set up plaque control area and to carry out rural education camps in vernacular language. He was also instructed to work out on adoption of slum area / village. Dr Nitin was requested to make sure patients referred from other depts. are dealt on priority.
7. Dr Sandeep Bains was instructed by Principal Sir to make sure diagnosis is made meticulously and to work on referral from Pvt Practitioners.
8. Dr Meenu Bhola was told to provide monthly schedule of school camps to principal office and preparations for school dental camp to held on 27<sup>th</sup> and 28<sup>th</sup> of December were also reviewed.
9. Dr Pardeep Bansal was instructed to focus on patient education and counseling. Waiting time of patients to be utilized in patient education and to dedicate a faculty member for such programs. Denture patients from camp to be given a sapling after treatment.
10. Dr Sunandan Mittal wanted collection of Hepatitis C samples to done from departments to avoid wastage of time. Principal sir assured him prompt action.

by -   
7/12/21  
**Dr. S.P.S. Sodhi**  
Principal

Dasmesh Institute of Research  
& Dental Sciences, FARIDKOT

  
8/12/21

## Minutes of faculty meeting held on 17/2/22

Venue : Multimedia 1

Time : 2:30pm

- Principal Dr SPS Sodhi welcomed all the faculty members to the meeting.
- Dr Sodhi informed all the faculty members about progress of NAAC accreditation process and thanked each faculty member for their cooperation. He also requested the pending work to be done within a week. Dr Sodhi urged all departments to be ready with Department Power point as per NAAC criteria with emphasis on innovation and best practices. Dr Thippeswamy also briefed the faculty about contents of power point presentation.
- Dr Sodhi informed the faculty about holding Mentor Co Mentor meeting in March 1<sup>st</sup> week. Faculty members were briefed about same.
- Principal Sir also informed faculty about proposed convocation and alumni meet to be held on 1<sup>st</sup> of April 2021. Dr Sodhi read out all the committees formed for this meet and requested faculty to help in registrations.
- Principal sir also asked for suggestions for this meet. Sir proposed this Alumni meet to be held on theme of 75<sup>th</sup> year of independence.
- Principal Sir requested all faculty members to follow proper dress protocol. All were requested to wear white aprons and avoid wearing denims at work.



**Dr. S.P.S. Sodhi**  
Principal

Dasmesh Institute of  
& Dental Sciences.

- Faculty was also requested to follow patient care very diligently. All the cases must be checked by faculty on priority.

The meeting ended with a note of thanks and fellowship.

Minutes prepared by:

  
Dr Tarun Kumar

  
Principal

Dr. S. Sodhi  
Principal  
Deemesh Institute of Research  
& Dental Sciences, FARIDKOT