



PH. NO. 01689-250257, 254425

FAX NO. 01689-251666

**DASMESH INSTITUTE OF RESEARCH & DENTAL SCIENCES**  
**TALWANDI ROAD, FARIDKOT**

[www.dasmeshinstitutes.com](http://www.dasmeshinstitutes.com)

(Recognized by Dental Council of India, New Delhi)

email: dirdsfdk@gmail.com

Ref. No.DC/20

Dated: 11/10/2020

**DASMESH INSTITUTE OF RESEARCH AND DENTAL SCIENCES. FARIDKOT**

**Minutes of faculty meeting held on 10/11/2020 at Multimedia -1 ( 2pm )**

- The meeting was presided over jointly by Dr Gursevak Singh Director DIRDS and S Swaranjit Singh Gill Joint Director DIRDS.
- Dr SPS Sodhi Principal, DIRDS welcomed everyone all present. Dr SPS Sodhi also expressed gratefulness to Dr Gursevak Singh Director, DIRDS and S Swaranjit Singh Gill, Joint Director, DIRDS for being there for this meeting.
- Dr SPS Sodhi highlighted excellent achievements of UG/PG students in University results. He also congratulated all staff members for this achievement and also appreciated the faculty members for their cooperation in adapting to the new teaching methodologies as well patient management considering the pandemic COVID 19 guidelines.
- Dr.Gursevak Singh and Swarnjit Singh Gill sir appreciated the work done by Principal and faculty during the COVID 19 period and congratulated Principal Sir for bringing out COVID 19 Protocol manual of the institution in short period.
- Principal sir, explained everyone about the amendments in leave policy and the measures taken by the institution about the quarantine protocol for positive COVID persons and suspected primary contacts.
- Dr.Sodhi also explained the need for online teaching methodologies their importance and appreciated faculty members for joining E learning course.
- Dr.Sodhi also explained the management about the need of different online teaching platform like ADMISION 24 etc.,
- Dr.Gursevak Singh, replying to the principal's request suggested purchasing the trial version to understand their benefits and limitations in practical usage.
- Dr.Sodhi sir, requested Dr.Tarun to brief about the activities undertaken by IQAC in the year 2020
- Dr.Tarun briefed everyone about the events held physically before the incidence of COVID 19 like Fresher's party, AOMSI Master classes, Convocation and Alumni meet, inauguration of roof top solar panel projects, CPC programmes etc., furthermore, he also added the different webinars organized by the institution during the nationwide lockdown period.

- Dr.Gurseavk Singh Sir requested cooperation from all faculty members in enforcing discipline on the campus and requested everyone to follow the office directive meticulously.
- Dr.Sodhi requested all the departments to submit report on UG/PG Syllabus progress report in format already circulated and also to give departmental reports along with maintenance of Students performance registers.
- Dr Tarun was told to prepare stock verification processes in all the departments and to keep the records.
- There were changes made to sub committees due to changes in staff/ change in designation. The revised list was circulated and approved by all.
- S Swaranjit S Gill Joint Director DIRDS in his address requested all the head of departments to ensure cordial working atmosphere in departments and also to improve patient care facilities.
- Dr Gursevak Singh Sir and Dr.Swarajnit Singh Gill Sir assured complete support of management for the future endeavours.
- The meeting ended with fellowship.

**Minutes prepared by: S Preetinder Singh ( PA to Principal )**

**Notices circulated - Amendments carried out in sub committees.**

Sd/-   
Dr.S.P S Sodhi  
Principal  
**Dr. S.P.S. Sodhi**  
Principal  
Dasmesh Institute of Research  
& Dental Sciences, FARIDKOT